Guidelines to be followed by Trainee Officers in order to prevent the spread of COVID-19

All the trainee officers nominated to participate in various training programme being organized by NICFS are required to follow the following guidelines issued by DoPT in order to prevent the spread of COVID-19

01 All the trainee officers will observe social distancing, wearing of masks and other COVID related protocols, as prescribed by Central and State/Distt Health Authorities from time to time.

02 All the trainee officers will ensure Arogya Setu app has been downloaded and installed on their compatible phones. Prior to their arrival at the Institute for training, they must send a declaration that they are not at high risk of infection. This status, as available on their Arogya Setu, will be checked on their arrival at the Institute.

03 All the trainee Officers will proactively disclose their health status including fever/cough/sore throat/influenza like symptoms to the Institute’s authorities at the Institute.

04 Dr Minakshi Sinha, Reader(Sociology) has been notified as Nodal officer of this Institute for COVID related matters. In case of any query, he/she may be contacted on phone No. 9810907942.
05 There will be thermal screening of the trainee officers at the time of reporting at this Institute and daily prior to entry in the class-room.

06 Touch-free liquid hand sanitizers have been placed at reception of this Institute and the participants must sanitize their hands prior to entry in the class-room.

07 The trainee officers are required to send their travel plan about 10 days prior to commencement of the course so that official vehicle may be detailed to receive them at the Airport/Railway Station etc.

08 During the period, trainee officers must stay in allotted rooms and avoid common areas such as lounges.

09 All the trainee officers must maintain a note of their contacts on daily basis from the date of their arrival in the Institute.

10 The trainee Officers are discouraged to go out of the campus of the Institute or stay outside the campus unless it is essential to do so. Such visits should be exceptional and with the prior approval of Director of the Institute.